

# Prosper Together Multi Academy Trust – Finance Trustee

Prosper Together Multi Academy Trust is a primary-phase school's Trust based in Solihull. We are seeking an experienced finance professional to be a member of the Trust Board.

## Trustee Role Description

**Academy trustees are volunteers.** The Charity Commission defines trustees as the people responsible for governing a charity and directing how it is managed and run.

## Responsibilities

Trustees will work as part of a board of skilled / experienced professionals where they will collectively have the skills and experience to undertake the following:

- Develop the trust's vision and strategy
- Set the trust's strategic aims and objectives
- Establish a culture of high educational standards, which promotes staff and pupil wellbeing
- Approve the budget for the trust and its academies
- Monitor and evaluate the trust's financial performance
- Ensure the trust is compliant with legal requirements, including that all statutory policies and documents are in place
- Make sure the trust complies with laws that apply to charities and companies, and with its funding agreement
- Monitor educational performance of the trust's academies, using a range of data sources
- Ensure stakeholders (parents, pupils, staff and the local community) are informed and consulted as appropriate
- Approve and review trust policies, and hold staff to account for their implementation
- Carry out the appointment and performance management of the chief executive
- Be a source of challenge and support to the chief executive

## Skills and experience – Finance Trustee

Essential:

- Experience of company and/or charity financial management reporting
- Risk management
- Critical listening and the ability to ask effective questions
- Strategic thinking
- Excellent communication
- Problem solving and analysis

Desirable:

- Leadership and management experience

- Understanding and analysis of quantitative and qualitative data
- Knowledge / Experience of Audit Processes
- Finance / Accounting qualification or accreditation

## Benefits to you

As well as gaining board level experience, as a Director/Trustee you will have the opportunity to further experience/skills in:

- Strategic leadership and planning
- Holding executive leaders to account and ability to provide challenge
- Oversight of budgets (>£13m)
- Communication and teamwork
- Decision making

## Time commitment

The time commitment for the trustee role will vary. However, all trustees must attend at least 3 meetings of the full board per year. The term of office is 4 years.

As a trustee with finance experience you will also be a member of the Finance Audit and Risk Committee, which meets 6 times a year.

Preparation for meetings includes reading papers and preparing questions for executive leaders.

You will also be expected to undertake any training required to enable you to discharge your role effectively.

Trustees are also encouraged to visit the academies.

## Additional information

Academies are both charities and companies limited by guarantee. Academy trustees are therefore both charity trustees and company directors and must comply with company and charity law.

## Contact details:

If you have any questions or would like to know more about becoming an academy trustee, please contact Selina Timmins at [stimmins@ptmat.org](mailto:stimmins@ptmat.org) or 0121 779 8096.